

**Temporary Assistance for Needy
Families Program and Native
Employment Works
Program Instruction**

U.S. Department of
Health and Human Services
Administration for Children & Families
Office of Family Assistance
Washington, D.C. 20447

Memorandum No. TANF-ACF-PI-2007- 09

Date: November 28, 2007

NEW ACF-PI-2007- 03

TO: State Agencies, Indian Tribes, Alaska Native Organizations, and Tribal Consortia Administering the Temporary Assistance for Needy Families (TANF) Program and the Native Employment Works (NEW) Program, and Other Interested Parties

SUBJECT: Implementation of New Procedure for Disseminating Program Instructions (PIs), Policy Announcements (PAs), Information Memoranda (IMs), and Other Documents

BACKGROUND: Until now the Office of Family Assistance (TANF Bureau) has made PIs, PAs, IMs, and other documents available in both hard copy and on the Internet. In an effort to effectively utilize the technology available to us, reduce printing costs, and improve our distribution network, we are with this IM announcing a significant change in our procedures.

CONTENT: The TANF Bureau of the Office of Family Assistance is immediately implementing a new procedure to improve and expedite its dissemination of TANF and NEW information. We have established a Listserv that will automatically email most new TANF and NEW information to State and Tribal agencies and other interested parties. This procedure will replace our current practice of sending out hard copies. However, we will continue to put electronic copies on our Internet website.

In order to participate in this distribution system, it will be necessary to subscribe to the Listserve at the following website:

<http://www.acf.dhhs.gov/programs/ofa/>

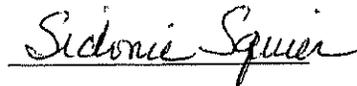
When there are changes in the email addresses to which PIs, PAs, IMs, etc. should be sent via the Listserv, it is your responsibility to notify us by resubscribing at the above website.

If at any time after a subscriber no longer wishes to be part of the Listserv, they may unsubscribe at the same website.

If a Tribal TANF or NEW grantee does not have the official capacity to receive email through this Listserv, you may request appropriate accommodations. Any Tribal TANF or NEW grantee that wants this accommodation must notify the appropriate ACF Regional Office.

INQUIRIES:

Inquiries should be made to the appropriate ACF Regional Office.



Sidonie Squier
Director
Office of Family Assistance

ATTACHMENT: Administration for Children and Families/Office of Family Assistance
Regional Office contacts for the Tribal TANF and NEW programs

ACF REGIONAL OFFICE TANF & NEW PROGRAM MANAGERS

Region I – Boston

Stan Gardner
JFK Federal Building, Room 2000
Boston, MA 02203
617-565-2454 (p)

States – Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island,
Vermont

Region II – New York City

Joanne Krudys
26 Federal Plaza, Room 4114
New York, NY 10278
212-264-2890, Extension 127 (p)

States – New Jersey, New York
Territories – Puerto Rico, Virgin Islands

Region IV – Atlanta

Darrel McGhee
Atlanta Federal Center
61 Forsyth Street SW, Suite 4M60
Atlanta, GA 30303
404-562-2936 (p)

States – Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South
Carolina, Tennessee

Region V – Chicago

Steven Krasner
233 N. Michigan Avenue, Suite 400
Chicago, IL 60601
312-353-3265 (p)

States – Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin

Region VI – Dallas

Larry Brendel
1301 Young Street, Suite 914
Dallas, TX 75202
214-767-6236 (p)

States – Arkansas, Louisiana, New Mexico, Oklahoma, Texas

Region VII – Kansas City

Gary Allen
Federal Office Building, Room 276
601 E. 12th Street
Kansas City, MO 64106
816-426-2236 (p)

States – Iowa, Kansas, Missouri, Nebraska

Region VIII – Denver

Felicia Gaither
Federal Office Building
1961 Stout Street, 9th Floor
Denver, CO 80294-3538
303-844-1483 (p)

States – Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming

Region IX – San Francisco

Bob Garcia
90 7th Street, Ninth Floor
San Francisco, CA 94103-6710
415-437-8439 (p)

States – Arizona, California, Hawaii, Nevada
Territories – Guam

Region X – Seattle

Frank Shields
Blanchard Plaza
2201 Sixth Avenue, Room 300, M/S RX-70
Seattle, WA 98121
206-615-2569 (p)

States – Alaska, Idaho, Oregon, Washington